



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

September 22, 2006

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

SPECIAL ENFORCEMENT BUREAU REPLACEMENT PROJECT NO. 77397

This is to advise your Board that construction of the Special Enforcement Bureau (SEB) Replacement Project at Biscailuz Center was completed. The Sheriff will relocate his Special Enforcement Bureau from the East Los Angeles site to the new facility at Biscailuz Center by October 6, 2006 following connection of the domestic water to the facility.

My office is currently working with staff from County Counsel, Sheriff's Department and the Department of Public Works in the review and evaluation of some of the outstanding change order requests from the general contractor and consultants. There are preliminary indications that some of the project costs may have been incurred without prior approval by your Board. The analysis should be completed in 60 days and I will report back to your Board with a final report. In the interim, if your offices receive any calls or correspondences on the SEB project, please re-direct them to Rick Cavataio of my staff who will be able to provide the status of any outstanding invoices.

In October, my office will file a Board letter requesting approval to accept the completed SEB Project, release retention to the general contractor, and request approval of any additional change orders that have been determined to be appropriate by my office and County Counsel.

If you should have any questions, please contact me or your staff may contact Rick Cavataio at (213) 974-4267.

DEJ:JSE
DJT:RC:z

c: County Counsel
Sheriff